

Councilmember C. T. Martin

An Ordinance to require that the Municipal Clerk keep a permanent record of proclamations, community service awards and other awards presented to individuals and groups during Council meetings

WHEREAS, the proceedings of the Atlanta City Council are a part of the public record; and

WHEREAS, legislation, official correspondence, community service awards, proclamations, etc. should be classified as official documents and should be on file with the Municipal Clerk; and

WHEREAS, that Section 2-307(b) of the Charter of the City of Atlanta reads as follows::

- (b) "The municipal clerk shall be the custodian of the official seal and of all records and documents of the city which are not assigned to the custody of some other officer. The clerk, or his or her designee, shall keep the rules of the council and the minutes of the proceedings of the council, maintain a current and comprehensive index of all ordinances and resolutions, publish notice of ordinances proposed for adoption under rules prescribed by council or required by this Charter or law, and perform such other duties as may be assigned by this Charter or by ordinance", and

WHEREAS, presently, service awards and proclamations are not being kept as permanent records.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA as follows:

Section 1: That the Municipal Clerk is hereby required to make a part of the permanent record a copy of all proclamations, service awards, and other such awards presented to individuals and groups by the Atlanta City Council, or by individual councilmembers at Council meetings.

Section 2: That a copy of all such documents, including those drafted by the Office of Communications, shall be forwarded to the Municipal Clerk prior to adoption by Council.

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